#### **QUARTERLY MONITORING REPORT**

DIRECTORATE: Children & Young People

SERVICE: Universal & Learning Services

PERIOD: Quarter 4 to year-end 31<sup>st</sup> March 2009

#### 1.0 INTRODUCTION

This quarterly monitoring report covers the Universal & Learning Services Department fourth quarter period up to year-end 31 March 2009. It describes key developments and progress against <u>all</u> objectives and performance indicators for the service.

Given that there are a considerable number of year-end transactions still to take place a Financial Statement for the period has not been included within this report in order to avoid providing information that would be subject to further change and amendment. The final 2008/09 financial statements for the Department will be prepared and made available via the Council's Intranet once the Council's year-end accounts have been finalised. A notice will be provided within the Members' Weekly Bulletin as soon as they are available.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 7.

#### 2.0 KEY DEVELOPMENTS

### 2.1 National Challenge

To access the funds the LA, in partnership with the schools, have produced a plan that includes all costs. The plan has been agreed with the DCSF (Department for Children Schools and Families) and as a result significant funding has been received by our schools to support and sustain improvements (£235,000). Each school has developed a single, robust, highly focused school improvement plan focusing upon raising attainment (a Raising Attainment Plan or RAP), which has been agreed with the DCSF, LA and National Strategies. This plan identifies the support the school needs and how much it will cost. The LA has worked in partnership with the schools and the plans produced include all costs that schools will incur.

A National Challenge (NC) Advisor has been appointed by the LA to provide support and challenge to National Challenge Schools, including undertaking the role of the School Improvement Partner. In addition the NC Advisor will monitor how the school implements its improvement plan and report regularly on progress to the IA and the National Strategies

(the SSIA).

## 2.2 Destination Survey

Destination survey of Year 11 learners completed to inform curriculum planning. Plans are well developed for the rollout of the next four diplomas. Early indicators are that the Flexible provision offered from January has had some impact on the overall NEET (Not in Education, Employment or Training) statistics.

#### 2.3 Inclusion

SEN (Special Educational Needs) Unit Review for Secondary Resourced Provision – statutory proposal has been published in February 2009. 6-week representation period coming to an end.

SEN Unit Review for Primary Resourced Provision – initial consultations have taken place on the proposals, permission to consult on revised proposals will be sought at the next Executive Board meeting in June. There has also been an Early Years SEN Review the outcome of which may lead to a change in structure.

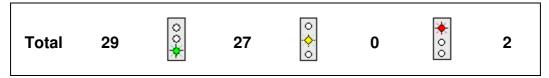
Establishment of Head Teacher Special interest group SEN. This group will propose changes in the areas of STAMP criteria and processes using comparative local & National LA models. This will include Enhanced Provision. Recommendations from this group will need to proceed to a wider consultation before changes are ultimately approved.

#### 3.0 EMERGING ISSUES

#### 3.1 Construction Built Environment Diploma

Some issues regarding learner behaviour and satisfaction on the Construction Built Environment diploma have emerged. The 14-19 team have worked with the lead provider to implement actions to address the issues. Retention remains very good on both L1 & L2.

### 4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES



Most milestones (27) have been achieved this year, whilst 2 have not. For further details, please refer to Appendix 1.

#### 5.0 SERVICE REVIEW

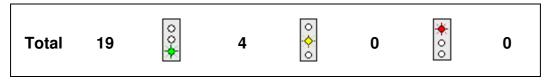
Nothing to report this quarter.

#### 6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS

Total 11 2 0 3

Of the 7 "Key" performance indicators where targets were set, 2 targets were achieved. 6 new indicators have no targets and subsequently no traffic lights have been applied. For further details, please refer to Appendix 2.

# 6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



All "Other" performance indicators that had targets set have received green traffic lights. Of the remainder 10 have recorded an outcome without a target set, and 5 cannot be reported at this time. For further details, please refer to Appendix 3.

### 7.0 PROGRESS AGAINST LPSA TARGETS

For further details, please refer to Appendix 4

#### 8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is monitored, and reported in the quarterly monitoring report in quarters 2 and 4. Please refer to Appendix 5.

# 9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are reported in the quarterly monitoring report in quarters 2 and 4. Please refer to Appendix 6.

### 10.0 DATA QUALITY

The author provides assurance that the information contained within this report is accurate and valid and that every effort has been made to avoid

the omission of data. Where data has been estimated, has been sourced directly from partner or other agencies, or where there are any concerns regarding the limitations of its use this has been clearly annotated.

### 11.0 APPENDICES

Appendix 1- Progress against Objectives/ Milestones

Appendix 2- Progress against Key Performance Indicators

Appendix 3- Progress against Other Performance Indicators

Appendix 4 – Progress against LPSA targets

Appendix 5- Progress against Risk Treatment Measures

Appendix 6 – Progress against High Priority Equality Actions

Appendix 7 - Explanation of traffic light symbols

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
ULS 1	To Narrow the Gap in Educational Outcomes for Vulnerable Groups	Increase the number of children accessing targeted support within mainstream schools by reinvesting the savings gained by the reduction in statutory assessments achieved through capacity building in the mainstream sector, Mar 2009  Provided targeted interventions from Educational Welfare Service to improve the attendance of children who are in need of safeguarding, Mar 2009	<b>™</b>	Extensive training opportunities in place. Uptake from Schools good, particularly in the areas of Data and ASD. The number of children accessing targeted support has increased.  Systems in place to monitor the attendance of pupils with safeguarding plan and intervene proactively
		Develop a resource base at St Chad's Specialist Language College to provide support to children with English as an additional language, Mar 2009	oo. ★	Commissioned service is now fully staffed and providing support to schools across the Borough

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Establish links with School Improvement Partners to ensure the needs of vulnerable groups are addressed in detail through the Single Conversation, Sep 2009	oo <b>*</b>	All SIPs (School Improvement Partners) are asked to request information regarding all our vulnerable pupils, particularly in relation to their attainment and progress. Furthermore, closer links are being established between our looked after team and the SIP Manager in terms of ensuring schools meet their statutory obligations with regard to Personal Action Plans. Following SIP reports an analysis of the information contained within them is undertaken by the SIP Manager and a meeting organised with key members of staff to assess the need for additional support in our schools.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
ULS 2	To Improve Educational Outcomes for all Children at Foundation Level	All schools to have a focus on linking letters and sounds and writing to improve % achieving 6+ on CLL scores, Mar 2009	© ○ ★	Funding has been provided by the National Strategy to enable consultant support for implementation of letters and sounds materials (Communication Language and Literacy Development – CLLD). In 2008/09 18 schools and associated preschools implemented a CLLD type project. A further 44 schools and 23 PVI or nursery classes have attended phase 1 phonics training. In 08/09 a further 10 schools were supported by CLLD to implement the programme. As a result the schools have increased the % of children operating within the age expected phases of the program. In relation to the I Can accreditation:  • 35 settings accessed training.  • 6 settings achieved supporting level accreditation  • 1 setting achieved enhanced accreditation  • 9 settings underway with supporting level accreditation  A further round of training for accreditors is being provided this term.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		All settings to have implemented Early Years Foundation Stage (EYFS), Mar 2009	00*	All settings have implemented EYFS. A programme of training on the new EYFS curriculum has been delivered and support is continuing through FS networks, Including moderation activities and the role of Consultant Teacher and Early Years Consultants. The School Improvement Team's capacity continues to be enhanced through the secondment of a nursery Head Teacher.
		Alignment between early years and school improvement has been implemented, Mar 2009	00★	This has been achieved through collaboration around the development of the Early Years Outcome Duty Action Plan is supporting a clear and shared focus on the statutory EYFS targets.  The EYOD plan is now emerging from a final re-write, the process of which is proving to be effective in centralising focus upon shared outcomes and collaborative working. This includes work with colleagues from the Preventative Service.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Quality assurance systems are in place for Foundation Stage Profile (FSP), Mar 2009	00*	Quality assurance of the FSP is supported through the work of LA colleagues including early years consultants, consultant teachers – Qualified Teacher Status, FSP moderators and the Senior School Effectiveness Officer and advisory head teacher for early years. The monitoring of the effectiveness of the Quality Assurance systems on standards is also undertaken by the National Strategy RA for Early Years and the National Assessment Agency in relation to moderation.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
ULS 3	To Improve Educational Outcomes for all Children at Primary Level	The number of underperforming schools in receipt of targeted intervention is reduced by 20%, Mar 2009	00*	This has been achieved through the effective use of data to identify schools that are, or are at risk of, underperforming. There is an increased focus up on the identification of and offer of support for 'coasting' schools where value added measures indicate underachieving pupils / groups. Improving Schools Programme (ISP) continues to be used to support whole school improvement in target schools. Consultant support for 08 / 09 allocated in light of latest National Challenge test data. Funding for ISP schools 09/10 has been reduced to half due to high performance in 08. Two Schools in an Ofsted category have been removed this term — Simms Cross and Ditton Primary. There is now one primary school in an Ofsted category — Weston. Consultant deployment to be supported in non - priority schools with a network of Leading Teachers who will mediate and monitor teaching and learning. Leading Teachers will receive support and CPD on a termly basis from the Local Authority.
10		APPENDIX ONE - PROGRES	3 AGAINS I	KEY OBJECTIVES/ MILESTONES

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Consultants are deployed as a result of School Improvement Plans (SIPs) in-depth analysis of need, Mar 2009	00*	Further intelligence from the Autumn SIP reports (and analysed by the SIP manager) provides further information for National Strategy Managers to inform Consultant deployment.  Consultants deployed according to need. In depth audits in school carried out to ascertain need. EYFS / KS1 scoping audit to be carried out. Leading teachers to be skilled up to add capacity.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		To reduce the number of schools at risk of formal categorisation by 20% through the implementation of the alerts and trigger system, Mar 2009	○○◆	The draft alerts and triggers document has now been completed. The draft document has been trialled with a consultative HT group who will be feeding back to colleagues at their next meeting (April). The aim is that the use of the criteria will be agreed following the trial and that an electronic recording system will be in place for the new academic year.  In the meantime intelligence to support the categorisation of schools is based upon evidence-based intelligence from a range of colleagues including SIPs and link advisers.
		Reduce the number of schools that are not setting targets at Fischer Family Trust (FFT) D by 50%, Mar 2009	○ o o →	School Improvement Partners (SIPs) will continue to provide advice, challenge and support for schools as part of the target setting process, with an emphasis upon challenging schools to agree targets in line with FFT D. For 2010 targets, 87.2% schools set targets in line with FFT D. This is an improvement of nearly 12% from last year.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
ULS 4	To Improve Educational Outcomes for all Children at Secondary Level	50% of schools will be following Social, Emotional Aspects of Learning Programmes (SEAL), Mar 2009	oo <del>.</del>	There are now 87.5% of secondary schools implementing the SEAL programme.
		The number of schools identified as in need of targeted intervention are reduced by 33%, Mar 2009	o <u>*</u>	There are currently 2 secondary schools identified as in need of targeted intervention – Halton High and The Grange Comprehensive. This represents a reduction on previous years.
		Consultants are deployed as a result of SIPs in-depth analysis of need, Mar 2009	o o <del>*</del>	The intelligence from the Autumn SIP reports (analysed by the SIP manager) provides additional information for National Strategy Managers, which has informed Consultant deployment.

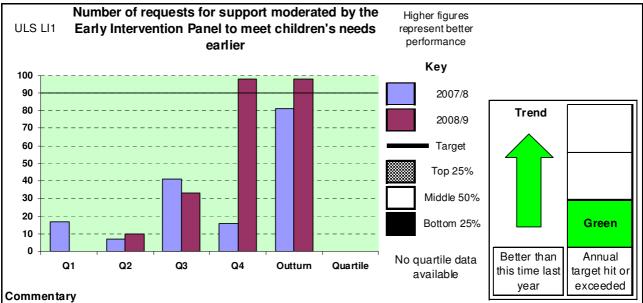
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Implementation of the alerts and trigger system to reduce the number of schools at risk of formal Categorisation by 25%, Mar 2009	<b>○○</b>	The draft alerts and triggers document has now been completed. The draft document has been trialled with a consultative HT group who will be feeding back to colleagues at their next meeting (April). The aim is that the use of the criteria will be agreed following the trial and that an electronic recording system will be in place for the new academic year.  In the meantime intelligence to support the categorisation of schools is based upon evidence based intelligence from a range of colleagues including SIPs and link advisers.
		Reduce the number of schools that are not setting targets at FFT D by 50%, Mar 2009	<b>○</b> ○	School Improvement Partners (SIPs) will continue to provide advice, challenge and support for schools as part of the target setting process, with an emphasis upon challenging schools to agree targets in line with FFT D. For 2010 all schools set targets at FFT 'D' or above (i.e. 100% of schools).
ULS 5	To Prepare Young People for Employment through Implementation of 14-19 Agenda	Milestones to be agreed covering Diplomas, NEET, Level 3 quals at 19, Mar 2009	oo. <b>*</b>	Milestones agreed and diploma rollout agreed at all 3 levels subject to successful Gateway application. L3 landscape to be determined once detailed mapping has taken place.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Map all current provision offered to inform needs analysis and the development of a local 14-19 Education Plan, Mar 2009	<b>○○</b> *	Mapping exercise completed and presented to the 14-19 Partnership in March. A more detailed analysis of the curriculum including travel to learn areas out of borough is now underway. This information will determine the future post 16 offer to young people in Halton.
		Collaboratively deliver the Construction and Built environment diploma to 45 learners at levels 1,2&3, Mar 2009	<b>*</b> ○ ○	Level 3 failed to recruit, retention good at level 1 and level 2 however some complex issues regarding delivery are emerging.
ULS 6	To Reduce Health Inequalities by promoting Healthy Lifestyles in Schools	Introduction of Healthy Schools criteria, Sep 2008	<b>○○</b>	94% of schools have National Healthy School Status and all schools are working on the evidence of impact tool (from Sept 08)
		85% of young people between the ages of 4 – 18 participate in at least 2 hours of High Quality PE School sport within and beyond the school day, Mar 2009	° 0 0 <del> </del>	The latest data (Sept. 2008) indicates that 87% of young people between the ages of 4 – 18 participate in at least 2 hours of High Quality PE School sport within and beyond the school day. This is 2% higher than the 85% target.
		Implementation of food and nutrient standards for school meals, Mar 2009	oo <del>×</del>	Implemented

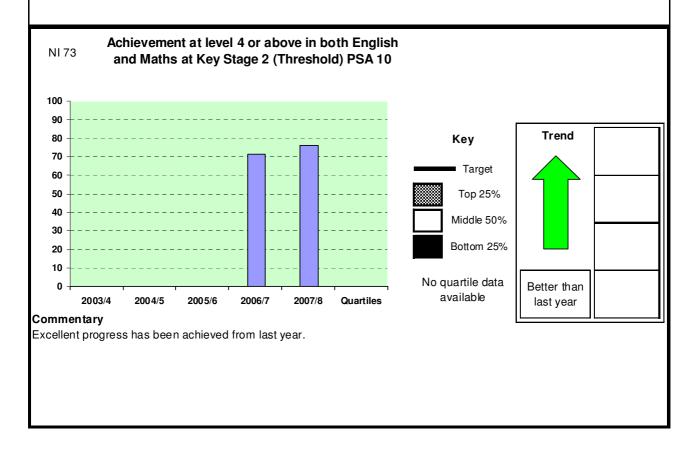
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Provide support to schools so that 94% achieve National Healthy School Status, Mar 2009	<b>*</b> ○0	89% of schools had achieved the National Healthy School Standard below the target for the year.
ULS 7	To Enhance Opportunities for Vulnerable Children through Inclusive Learning	Agree process to recycle the resources in under used provision to best meet low incident needs within the mainstream school community, Mar 2009	○ o o →	Enhanced Provision reviewed annually via a Review Panel. Process for recycling resources is in place and over £1million has been allocated to schools for additional support.  This is monitored through SEN Service. Final draft guidelines for Infant Assessment Unit Provision circulated.
		Review of the Structure & Role of the SEN Assessment Team in line with the reduction of Statements of SEN and the implementation of Enhanced Action Plus Resource & funding Support, Mar 2009	00*	Restructure of SEN Assessment Team Complete. Caseworkers and development officers appointed and in place. Enhanced action plus resource and support has been implemented.

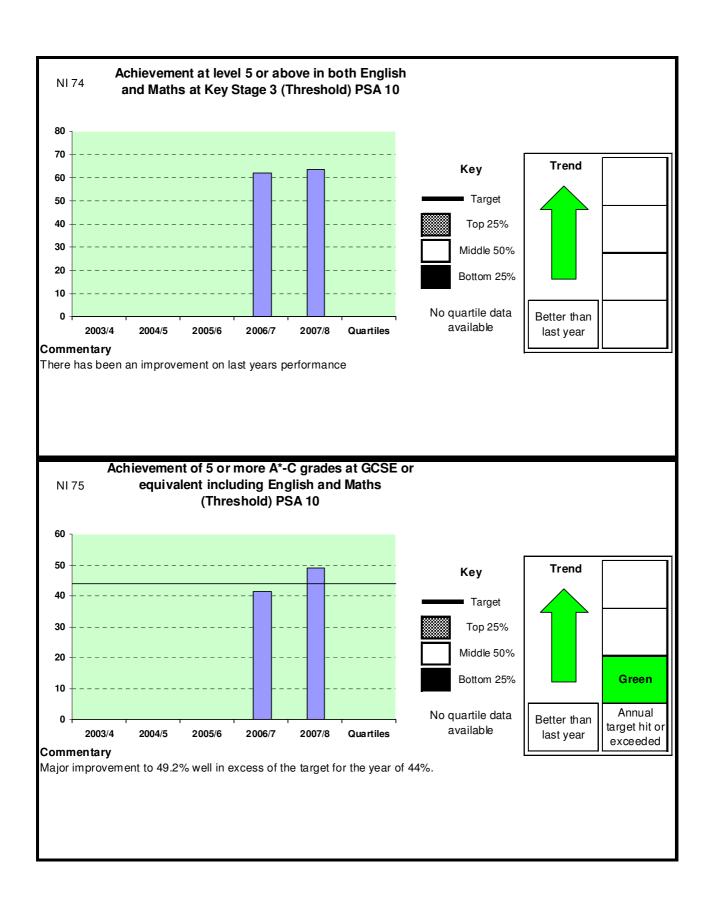
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Increase the number of children accessing the commissioned outreach services from Special Schools to support them in mainstream schools, Mar 2009	00*	Referrals for outreach support for pupils with medical/physical needs, through SLA with Chestnut Lodge including support to private & voluntary settings, facilitating increased access to mainstream provision.
				Outreach for ASD from Brookfields. Protocol for referral and tracking involvement agreed through Service level Agreement (SLA) increasing access for pupils with ASD to mainstream provision.
		Support the development of Specialist Resourced Provision, particularly in the areas of ASD language and Communication, Mar 2009	oo <b>∳</b>	Statutory proposal published February 2009 for secondary resourced provision. Proposals include resourced provision for ASD/Aspergers, SPAL (speech and language) and Social Communication and Hearing Impaired (HI) resourced provision
				Confirmed April 2009.  Primary Resourced Provision - initial consultations have taken place.
				It is anticipated that reviewed proposals will be submitted to Exec Board for permission to further consult.

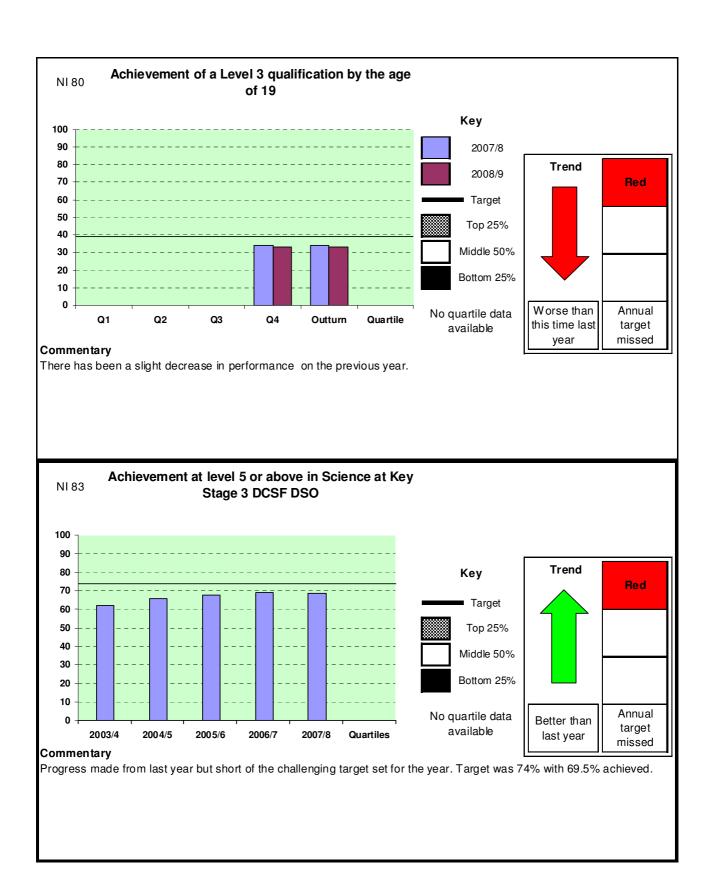
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Develop the processes of Transition Planning, to include Early Years, Mar 2009	<b>○○</b>	Extensive Training Programme in place covering a range of areas including Person Centred Planning, ASD Awareness and MAKETON.  Child's voice taken into account during transition process across schools  Multi-Agency Transition Planning in place. Early Years Transition Panel and Parent Conference in place and ongoing.

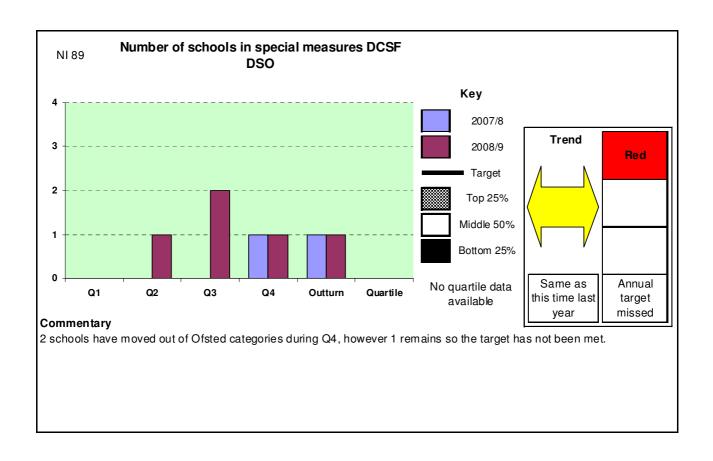


Q4 - During this quarter there have been 22 requests to the STAMP panel. I request for Statutory Assessment and 21 requests for Enhanced Provision. A total of 100 hrs additional support has been approved by the Panel during this quarter. In total 1,137 hours of additional support are allocated to schools for pupils supported through enhanced provision. In addition, 72.50 hours of additional support are being financed for children with special needs attending early years settings in private and voluntary settings.









Ref	Description	Actual 2007/8	Target 08/09	Quarter 4	Progress	Commentary
<u>NI93</u>	Proportion progressing by two levels at KS2 in English	N/A	N/A	85%	N/A	New national indicator baseline established
<u>NI94</u>	Proportion progressing by two levels at KS2 in Maths	N/A	N/A	81%	N/A	New national indicator baseline established
<u>NI97</u>	Proportion progressing by two levels at KS4 in English	N/A	N/A	62%	N/A	New national indicator baseline established
<u>NI98</u>	Proportion progressing by two levels at KS4 in Maths	N/A	N/A	24%	N/A	New national indicator baseline established

Ref <sup>1</sup>	Description	Actual 2007/8	Target 08/09	Quarter 4	Progress	Commentary			
Fair Acc	Fair Access								
NI52	Take up of School Lunches	N/A	N/A	N/a	N/A	New national indicator, no data available			
NI57	Children & Young People's participation in high quality PE and sport	N/A	N/A	N/A	N/A	New national indicator, no data available			
NI90	Take up of 14-19 Diplomas	N/A	N/A	25	N/A	New national indicator a baseline has been set using 2008 enrollment			
	Delivery								
NI72	Early Years Foundation Stage attainment	43.9%	44.8%	45.4%	o o <b>→</b>	There has been a significant improvement exceeding the target for the year.			
NI79	% of young people achieving Level 2 qualification by 19	62%	65%	65%	oo <b>*</b>	Target for the year has been achieved			
NI81	Inequality gap in achievement of Level 3 qualification by 19	N/A	N/A	19%	N/A	New national indicator baseline established			
NI82	Inequality gap in achievement of Level 2 qualification by 19	N/A	N/A	26%	N/A	New national indicator baseline established			
NI84	Proportion achieving 2 or more GCSE A*-C in Science	N/A	N/A	56.3%	N/A	New national indicator baseline established			
NI85	Post-16 participation in physical sciences	N/A	N/A	N/A	N/A	New national indicator, no data available			
NI92	Achievement Gap at Early Years Foundation Stage	33.8%	31.7%	30.4%	00 *	There has been a significant increase in performance exceeding the target for the year			
NI95	Proportion progressing by two	N/A	N/A	N/A	N/A	Discontinued as a national indicator, no data			

Ref <sup>1</sup>	Description	Actual 2007/8	Target 08/09	Quarter 4	Progress	Commentary
	levels at KS3 in English					available
NI96	Proportion progressing by two levels at KS3 in Maths	N/A	N/A	N/A	N/A	Discontinued as a national indicator, no data available
NI102	Inequality gap of children eligible for FSM and peers achieving expected levels at KS2 and KS4	N/A	N/A	N/A	N/A	New national indicator, no data available
N103	SEN Statements issued within 26 weeks	100%	100%	100%	<b>⋄</b>	During this quarter, 14 Statements were due to be finalised and issued, of the 19 proposed statements issued this quarter 5 were not due to be finalised.
NI104	SEN/Non-SEN achievement gap at KS2 English and Maths (Threshold)	N/A	N/A	40.4%	N/A	New national indicator baseline has now been set.
NI105	SEN/Non-SEN achievement gap at GCSE 5A*-C including English and Maths (Threshold)	N/A	N/A	32.1%	N/A	New national indicator baseline has now been set.
NI106	Young people from low income backgrounds progressing to HE	N/A	N/A	N/A	N/A	New national indicator, no data available
NI107	KS2 attainment for BME groups	N/A	N/A	N/A	N/A	No data available
NI108	KS4 attainment for BME groups	N/A	N/A	N/A	N/A	No data available

LPSA Ref.	Indicator	Baselin e	Target	Perform 06/07	Perform 08/09 Q4	Traffic light	Commentary
9	Improve educational achievement at Key Stage 4.						
	The percentage of year 11 pupils gaining 5 GCSE's at grade A* to C or DFES equivalents, including English & Maths.	<b>32.5%</b> 04/05	<b>40.5%</b> 07/08	41%	49.2%	00*	Excellent progress was made from the 2004-05 baseline of 32.5% to 49.2% in 2008, well in excess of the LPSA target of 41% (49.2% awaiting validation in January 2009).

Key Objective (Service Plan Ref. Only)	Risk Control Measures	Target / Deadline	Progress	Commentary
ULS1	Vulnerable children to be supported in mainstream education to give them the best opportunities to achieve.  Good practice from the Education Support Services for Children in Care to be rolled out to other Vulnerable Groups.  Improved tracking of vulnerable children and early identification of those at risk of underperformance		© 0 <b>*</b>	Reduction in the number of receiving extra support up to 5 hrs, as needs can now be met within schools' resources as a result of the new funding formula for schools implemented in April 2008.  Good practice is being shared across service areas.  Improved tracking is in place following development of the CYP Database

HIGH Priority Actions	Target (Resp. Officer)	Progress (Traffic lights)*	Commentary
Ensure staff participate in a programme of Equality and Diversity training	March 2009 OD and all DM's	<b>○ ◇</b>	A programme of training has been running for more than 2 years and staff are identified for courses via the EDR process. E&D training is also included in the induction standards for new staff.
Participate in programme of Equality Impact assessments on all Strategy, Policy, and Service Areas	March 2009 OD and all DM's	<b>★</b> ○ ○	There have been some gaps identified in completion of EIA's. The Children's Trust Equalities group is currently developing mechanisms to ensure completion and improve quality and impact of assessments.
Embed a system of stakeholder engagement, participation and consultation in all aspects of Service Delivery	March 2009 OD and all DM's	*	Stakeholder engagement and participation is being developed across all service areas however further development is still required. This will be implemented and embedded during 2009-10.

The traffic light symbols are used in the following manner:

# **Objective Performance Indicator** Green Indicates that the objective Indicates that the annual has been achieved within 08/09 target has been achieved or exceeded. the appropriate timeframe. Indicates that that the Indicates that the annual Red objective has not been 08/09 target has not been within achieved the <u>achieved</u>. appropriate timeframe.